

Academic Libraries 2022-23

Institution: Gonzaga University (235316)

User ID: P2353161

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2022. Fiscal Year 2022 is defined as the most recent 12-month period that ends before October 1, 2022, that corresponds to the institution's fiscal year.

Changes to reporting for 2022-23:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2022. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#).

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2022:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2022.

Library Collections	Physical			Digital/Electronic		Total
		Prior Year Amount			Prior Year Amount	
Books	228,161	288,308	<input checked="" type="checkbox"/>	593,437	134,284	
Databases				287	351	
Media	<input checked="" type="checkbox"/> 17,154	1,100	<input checked="" type="checkbox"/>	122,174	45,012	
Serials	<input checked="" type="checkbox"/> 6,237	21,366	<input checked="" type="checkbox"/>	158,245	2,601	
Total	251,552	310,774		<input checked="" type="checkbox"/> 874,143	182,248	1,125,695
<input checked="" type="checkbox"/> Library Circulation	<input checked="" type="checkbox"/> 14,565	7,190	<input checked="" type="checkbox"/>	20,855	91,845	35,420

Does your institution have Interlibrary Loan Services ?

- No
- Yes

Interlibrary Loan Services		Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	<input checked="" type="checkbox"/>	1,419	636
Total interlibrary loans and documents received		7,074	7,405

Does your institution have Library Staff?

- No
- Yes

Library Staff		Number of FTEs	Prior Year Amount
Librarians	<input checked="" type="checkbox"/>	9.00	15.00
Other Professional Staff		6.00	6.00
All Other Paid Staff (Except Student Assistants)	<input checked="" type="checkbox"/>	11.00	8.00
Student Assistants	<input checked="" type="checkbox"/>	8.00	25.00
Total		34.00	54.00

You may use the box below to provide additional context for the data you have reported above.

Significant increase in e-resources due to joining the Orbis-Cascade Alliance (library consortium); branches - per IPEDS, branch libraries are only reported if the central library fully administers the branch. Foley Library does not fully administer the law library. Further, per the instructions, "Institutions with separate law library and/or medical library(ies) may want to submit a separate survey for each." After consulting the law library they expressed no interest in participating. Thus, we are no longer including the Chastek Law Library in our IPEDs data.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2022.

		Prior Year Amount
i Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).		1
<input checked="" type="checkbox"/>	0	
i Expenses		Amount
Total <u>salaries and wages</u> for the library staff		1,956,672
<input checked="" type="checkbox"/>	895,236	
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input checked="" type="radio"/>	No	
<input type="radio"/>	Yes	0
Total Fringe benefits		
		0
Materials/services expenses		
One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials		58,015
<u>Ongoing commitments to subscriptions</u>		1,477,305
All other materials/services costs		125,110
Total materials/services expenses		1,717,969
		1,660,430
Operations and maintenance expenses		
<u>Preservation services</u>		586
All other operations and maintenance expenses		352,918
Total operations and maintenance expenses		76,554
		353,504
Total Expenses		3,751,195
		2,909,170
Total Expenses (minus Fringe Benefits)		3,751,195
		2,909,170

You may use the space below to provide context for the data you've reported above.

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input checked="" type="radio"/>	Academic Library Contact	<input type="radio"/>	Other

Name:

Email:

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="8.00"/> hours	<input type="text" value="2.00"/> hours	<input type="text" value="8.00"/> hours	<input type="text" value="4.00"/> hours
Other offices	<input type="text" value="16.00"/> hours	<input type="text" value="2.00"/> hours	<input type="text" value="15.00"/> hours	<input type="text" value="4.00"/> hours

Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2023.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	228,161	593,437
Databases		287
Media	17,154	122,174
Serials	6,237	158,245
Total Collection	251,552	874,143
Total Circulation	14,565	20,855

Expenses	Amount
Salaries and wages	\$895,236
Fringe benefits	N/A
Materials/services expenses	\$1,660,430
Operations and maintenance expenses	\$353,504
Total expenses	\$2,909,170

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (17,154) is outside the expected range of between 770 and 1,430 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Now using constortial-provided Alma reports			
Screen Entry	The number entered (14,565) is outside the expected range of between 5,033 and 9,347 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Now using consortia-provided Alma reports			
Screen Entry	The number entered (593,437) is outside the expected range of between 93,999 and 174,569 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Significant increase in e-resources due to joining the Orbis-Cascade Alliance (library consortium)			
Screen Entry	The number entered (122,174) is outside the expected range of between 31,509 and 58,515 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Significant increase in e-resources due to joining the Orbis-Cascade Alliance (library consortium)			
Screen Entry	The number entered (20,855) is outside the expected range of between 64,292 and 119,398 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Significant increase in e-resources due to joining the Orbis-Cascade Alliance (library consortium)			
Screen Entry	The number entered (1,419) is outside the expected range of between 446 and 826 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	After filling a vacant position we were able to turn lending back on.			
Screen Entry	The number entered (6,237) is outside the expected range of between 14,957 and 27,775 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Now using consortia-provided Alma reports			
Screen Entry	The number entered (158,245) is outside the expected range of between 1,821 and 3,381 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Significant increase in e-resources due to joining the Orbis-Cascade Alliance (library consortium)			
Screen Entry	The Librarians(9.00) is outside the expected range compared to Librarians reported in the prior year(15.00). Please correct your data or explain. (Error #15812)	Explanation	Yes	
Reason	branches - per IPEDS, branch libraries are only reported if the central library fully administers the branch. Foley Library does not fully administer the law library. Further, per the instructions, "Institutions with separate law library and/or medical library(ies) may want to submit a separate survey for each." After consulting the law library they expressed no interest in participating. Thus, we are no longer including the Chastek Law Library in our IPEDs data.			
Screen Entry	The All Other Paid Staff(11.00) is outside the expected range compared to All Other Paid Staff reported in the prior year(8.00). Please correct your data or explain. (Error #15814)	Explanation	Yes	
Reason	branches - per IPEDS, branch libraries are only reported if the central library fully administers the branch. Foley Library does not fully administer the law library. Further, per the instructions, "Institutions with separate law library and/or medical library(ies) may want to submit a separate survey for each." After consulting the law library they expressed no interest in participating. Thus, we are no longer including the Chastek Law Library in our IPEDs data.			
Screen Entry	The Student Assistants(8.00) is outside the expected range compared to Student Assistants reported in the prior year(25.00). Please correct your data or explain. (Error #15815)	Explanation	Yes	
Reason	branches - per IPEDS, branch libraries are only reported if the central library fully administers the branch. Foley Library does not fully administer the law library. Further, per the instructions, "Institutions with separate law library and/or medical library(ies) may want to submit a separate survey for each." After consulting the law library they expressed no interest in participating. Thus, we are no longer including the Chastek Law Library in our IPEDs data.			
Screen Entry	The calculated value (874,143) is outside the expected range of between 127,574 and 236,922 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	Significant increase in e-resources due to joining the Orbis-Cascade Alliance (library consortium)			

Screen: Expenses

Screen Entry	The number of branch and independent libraries is expected to be equal to the prior year value. Please correct your data or explain. (Error #15021)	Explanation	Yes	
Reason	per IPEDS, branch libraries are only reported if the central library fully administers the branch. Foley Library does not fully administer the law library. Further, per the instructions, "Institutions with separate law library and/or medical library(ies) may want to submit a separate survey for each." After consulting the law library they expressed no interest in participating. Thus, we are no longer including the Chastek Law Library in our IPEDs data.			
Screen Entry	The number entered (895,236) is outside the expected range of between 1,565,338 and 2,348,006 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	per IPEDS, branch libraries are only reported if the central library fully administers the branch. Foley Library does not fully administer the law library. Further, per the instructions, "Institutions with separate law library and/or medical library(ies) may want to submit a separate survey for each." After consulting the law library they expressed no interest in participating. Thus, we are no longer including the Chastek Law Library in our IPEDs data.			
Screen Entry	The calculated value (353,504) is outside the expected range of between 49,761 and 103,347 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	Increase due to fees for participating in Orbis Cascade Alliance (library consortium)			
Screen Entry	The calculated value (2,909,170) is outside the expected range of between 3,000,956 and 4,501,434 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	branches - per IPEDS, branch libraries are only reported if the central library fully administers the branch. Foley Library does not fully administer the law library. Further, per the instructions, "Institutions with separate law library and/or medical library(ies) may want to submit a separate survey for each." After consulting the law library they expressed no interest in participating. Thus, we are no longer including the Chastek Law Library in our IPEDs data.			