

**International Education Council  
Global Engagement Faculty Development Fund  
Call for Proposals 2024-2025 | Round 2 | DUE DATE: September 3, 2024**

The International Education Council invites proposals from faculty for Global Engagement development funds for use through September 13, 2025.

**Purpose:** To make opportunities available for GU faculty to create and/or share global knowledge to enhance internationalism on the Gonzaga campus by: (1) developing global engagement components for a course(s), (2) pursuing research/scholarly and creative endeavors, or (3) creating opportunities for collaboration with international faculty and students.

**Eligibility:** Full-time, ranked, faculty (FH 300.02b)

### **Criteria**

1. The degree to which project/initiative advances scholarly/creative activity and/or teaching of the applying GU faculty member.
2. Expected benefits that would address Commitment 2-Goal 6 “full-time faculty pursue scholarly, artistic, and professional activities” AND Commitment 2-Goal 3 “understanding of cultures and global issues” and/or Commitment 3-Goal 3 “foster student leadership through exploration and service”, outlined in the 2023 Gonzaga University Strategic Plan < <https://www.gonzaga.edu/about/president-leadership/initiatives/strategic-plan> >.
3. The clarity of the project.
4. Short and/or long-term impact of the project.
5. How closely related the proposed outcomes are to the proposed activities.
6. The impact that the proposal has on enhancing internationalism on the Gonzaga campus.

### **IEC Evaluation Rubric**

Rated on a scale of 1 to 5, 5 being the strongest:

1. Advances scholarly/creative activity and/or teaching of the faculty member.
2. Benefits clearly address GU’s Strategic Plan regarding the goals highlighted above.
3. Clarity of the project.
4. Short-term and/or long-term impact of the project.
5. Close relation of the proposed outcomes to the proposed activities.
6. Impact the proposed outcomes have on enhancing internationalism on the Gonzaga campus.

### **FAQs**

- **How much money can be awarded?**  
Funds up to \$3500 will be awarded. For amounts above this amount, the need shall need to be demonstrated in the proposal.
- **Restrictions on funding include:**
  - The use of the funds must comply with Gonzaga’s policy and procedures regarding travel. This includes booking flights, lodging, etc. through Gonzaga’s Anthony Travel.
  - Funds cannot be used to develop Short-Term Study Abroad programs. Refer to the funding opportunities provided by the Center for Global Engagement to cover these initiatives.
  - If the funding is mainly for conference attendance/presentation/participation as it relates to your project, your project must indicate how your department/school/college financially supports this or not.
  - Funds cannot cover adjunct compensation, faculty/student honorariums, or expenses that do not directly benefit GU faculty.

- **When does the money need to be used by?**  
The funds need to be used by September 13, 2025.
- **When does the project need to be carried out by?**  
The project needs to be carried out by September 13, 2025. Expenses need to be submitted within a month of project dates.
- **Do I have to book my travel and submit expenses through Concur?**  
Yes. Failure to do so **WILL** cause rejection of your reimbursement for travel.
- **I've already received a funding reward this fiscal year, or a project that spans several years, can I apply again?**
  - Although IEC funds cannot be awarded to the same faculty member with the same project, you can apply for additional funds if the project is different. Priority will be given to those that have not previously been granted and those that have participated in the IEC's Global Engagement Lecture Series.
  - The IEC recognizes that projects often continue over the course of several years. While the IEC will consider continuing projects as new goals and directions emerge, continued funding for a project with the same outcomes, will not be provided.
- **What happens if I would like to change what I would like to use my approved funds for?**  
You will need to submit an updated proposal to the Council for pre-approval BEFORE the scheduled activity.
- **Can I travel with dependents?**  
Yes. Traveling with dependents is allowed, however the management of booking their travel and expenses must be separate from yours.

**International Education Council  
2024-2025 Global Engagement Faculty Development Fund  
APPLICATION**

Submit, **as a single pdf**, the following information (do not include pages 1 and 2 in the pdf):

1. **Name:** Applicant name(s), title, department and college/school, and date.
2. **Names** of your College/School Chair/Director *and* Dean
3. **Project title**
4. **Summary:** Include expected outcomes and benefits to you/your Department, School, and/or College, and Gonzaga (100 words).
5. **Project Description:**
  - a. Include how the project relates to and impacts the University’s Strategic Plan priorities and objectives outlined above as well as the relevant dates of the project. (500 words).
  - b. Description of your preparation/background to carry out this project (100 words).
  - c. Travel dates and purpose of travel, if applicable.
  - d. If human subjects are used to collect data, include whether IRB approval status.
  - e. If you received IEC funds in the past, please list the date(s) and expended amount. Also list the date you gave your public presentation or if that is still pending.
6. **Proposal budget:**
  - a. Description/commitment of other sources of funding you have sought (including previous Global Engagement Faculty Development funding).
  - b. The amount requested and whether the request(s) was approved, denied, or is still pending.

**Acknowledgement of expectations. Please check for each:**

You will maintain eligibility for the duration of the project proposal.

If you are awarded, the Project Description will be published as part of the IEC final report.

You are expected to reflect on your experience at a future GU public panel sponsored by the IEC and the CGE.

For proposals that may engage other university entities, said proposals must align with their policies as well.

You will notify respective College/School Chair/Director *and* Dean prior to the submission of the application.

If your project results in a publication and/or presentation, please acknowledge this funding opportunity as: “Gonzaga University Global Engagement Faculty Development Fund.”

**Email the electronic pdf to [iec@gonzaga.edu](mailto:iec@gonzaga.edu)**