

GONZAGA UNIVERSITY
STUDENT ACADEMIC RELIGIOUS ACCOMMODATION REQUEST FORM

Student Information

Student's Name: _____

E-mail Address: _____ Telephone Number: _____

Class Information

Course Title/Course Number/Course Section: _____

Faculty Member's Name/Department: _____

School/College: A&S SNHP SLS SEAS SOE SBA Law

Requested Accommodation(s)

A. Religious Holiday/Activity Accommodation Request and Date(s)

B. Explain how the examination schedule or other academic activities conflict with the observance of your religious holidays.

C. Identify the accommodation(s) or modification(s) you are requesting that would eliminate the conflict.

Verification

I verify that my religious beliefs are sincerely held and that I am motivated by religious purpose to request this accommodation to observe my religious holidays. I understand that in determining whether to grant this request the University may inquire as to the sincerity of my beliefs as well as the purpose for my request. The University may also be limited in its ability to provide an accommodation that presents an undue hardship to the University or a fundamental alteration of the nature or operation of the academic program or course.

Date

Student Signature

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For Faculty Use Only

FACULTY RESPONSE

Academic Implications:

Is there an alternative accommodation that can be provided?

- Yes
- No

Identify an alternative accommodation(s):

Date

Faculty Signature

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DECISION
Request Approved:
<input type="checkbox"/> Yes
<input type="checkbox"/> No
<input type="checkbox"/> Yes (with modifications)
Identify accommodation(s) provided:

If denied, state the reason (e.g., fundamental alteration, undue hardship).

Date

CDO Signature

Print Name

Title

Submit completed form(s) to kelleyr2@gonzaga.edu or deliver to the Office of Diversity, Equity, and Inclusion 113 College Hall.

APPEAL PROCEDURE
A student may appeal the decision by submitting the appeal in writing to the Provost & Senior Vice President at provostandseniorvp@gonzaga.edu no later than five (5) calendar days after the date the student received the Chief Diversity Officer's decision. See the Religious Accommodations Policy on submitting an appeal. The decision of the Provost & Senior Vice President or their designee will be final.
ADDITIONAL INFORMATION
<ul style="list-style-type: none">• Gonzaga University Policy on Religious Accommodations for Students: https://www.gonzaga.edu/academics/academic-calendar-resources/registrars-office/policies-procedures/academic-policies-procedures• Questions about the interpretation or application of the Policy on Religious Accommodations on Students should be raised with the Office of Diversity Equity and Inclusion (ODEI). Please contact ODEI at (509) 313-6013 or kelleyr2@gonzaga.edu