

# Graduate Assistant Application

Gonzaga University Graduate School of Business

## Policies

- Students must **apply for assistantships EACH semester** (even current GAs)
- GAs cannot be awarded to students who are employed full time (32 or more hours/week)
- GAs must be registered for at least six credits in the fall and spring semesters
- GA positions may only be awarded to currently admitted students
- Applications for graduate assistantships should be **submitted with a current resume** by:  
**August 1** for Fall      **December 1** for Spring      **April 1** for Summer
- All assistantships are subject to final approval from the Financial Aid Office
- Submit applications with current resumes to the School of Business Program Assistant, Dorothy Greenamyre at [greenamyre@gonzaga.edu](mailto:greenamyre@gonzaga.edu).

## Student Information

Name \_\_\_\_\_ GU ID \_\_\_\_\_  
First Last or Surname

GU E-mail \_\_\_\_\_

I wish to be considered for an assistantship for the term below (**mark only one term**):

- Fall 20\_\_       Spring 20\_\_       Summer 20\_\_       Both sessions  
 Summer I only  
 Summer II only

Are you a Gonzaga employee?

- No       Yes, \_\_\_\_ hours

Do you receive tuition assistance from your employer?

- No       Yes       If yes, what percentage/amount? \_\_\_\_\_

Indicate your program and the number of credits you plan to take this term \_\_\_\_\_ credits

- MAcc       MSTax       MBA       MBA or MAcc or MSTax/JD

Indicate your preferred hours per week (Most GA positions are 6-8 hours per week)

- 1-5       5-10       10+

If you previously worked as a GA, please provide the faculty/staff member's name: \_\_\_\_\_

Indicate if you are interested in working with the faculty/staff member again:

- Yes       No (provide a short explanation) \_\_\_\_\_

## Skills and Experience

Rank your abilities and experience in the following areas/skills (1 = novice and 5 = expert).

1. For areas/skills where you have marked 4 or 5, briefly explain at the end of this application what experiences have contributed to your proficiency (school, work, etc.)
2. For "Specific Interest" indicate with an "X" subjects that interest you and skills you'd like to use in your work.

Accounting	_____	Specific Interest	_____
Economics	_____	Specific Interest	_____
Entrepreneurship	_____	Specific Interest	_____
Finance	_____	Specific Interest	_____
Management/HR	_____	Specific Interest	_____
Marketing	_____	Specific Interest	_____
MIS	_____	Specific Interest	_____
Operations Management	_____	Specific Interest	_____
Statistics	_____	Specific Interest	_____
Access Database	_____	Specific Interest	_____
Administrative	_____	Specific Interest	_____
Adobe Creative Suite	_____	Specific Interest	_____
Excel	_____	Specific Interest	_____
Public Speaking	_____	Specific Interest	_____
Web Design	_____	Specific Interest	_____
Writing	_____	Specific Interest	_____

## Signature

I have read the graduate assistantship policies at the top of the application and agree to the terms.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Additional Information

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