

UNIVERSITY LEGAL ASSISTANCE

721 North Cincinnati Street
P.O. Box 3528
Spokane, Washington 99220-3528
Phone (509) 313-5791
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GU LAW SOLO PRACTICE INCUBATOR — CALL FOR AN INCUBATOR ATTORNEY

The GU Law Solo Practice Incubator—offered through Gonzaga Law School’s clinic, University Legal Assistance, Inc. (“ULA”), and in partnership with Aging and Long-Term Care of Eastern Washington (“ALTCEW”)—seeks to partner a seasoned attorney with a recent law school graduate to help him/her build a solo practice, with particular emphasis on enhancing and expanding direct legal services to elders over the age of 60 living in Spokane County.

This 12-month GU Law Solo Practice Incubator project is designed to (1) mentor and support a new attorney to establish a solo practice firm, and (2) increase the availability of legal assistance in Spokane, particularly to elders.

The project invites applications from recent Gonzaga Law School graduates with an entrepreneurial spirit who seek practical experience and training and who are committed to assisting low-income and moderate-income elders.

During the 12-month incubation, the Incubator attorney will receive *free office space, a monthly \$1,000 stipend, free Westlaw access, one-on-one mentorship, and ongoing training*. In exchange, the Incubator attorney agrees to:

- Commit 50% of their professional time to serving individuals over the age of 60 years living in Spokane County
- Report number of clients served on a monthly basis
- Commit to serving the low-income and moderate-income communities
- Establish a solo firm within 2 months of program start date
- Obtain and carry professional malpractice insurance in an appropriate amount at all times while working in the GU Law Solo Practice Incubator
- Commit to 12 months of active participation in the GU Law Solo Practice Incubator
- Devote 100% of professional time and effort to the practice of law through the GU Law Solo Practice Incubator

Additional Requirements

- Must be a graduate of Gonzaga University School of Law in the last three years
- Must be an active member of the Washington State Bar in good standing by November 1, 2019
- Must engage with Mentor attorney on at least a weekly basis
- Must be entrepreneurial, flexible, and professional

Benefits

- One-on-one mentorship by an experienced Mentor attorney who will provide ongoing guidance, support, and advice on law practice management, lawyering skills, and substantive law
- \$1,000 stipend per month, payable monthly for up to 12 months of participation in the project
- Free, private, furnished office at Gonzaga University School of Law, including telephone
- Access to client meeting rooms at Gonzaga University School of Law
- Use of address for mail and service
- Access to ongoing trainings on substantive areas, lawyering skills, and law practice management
- Free 12-month subscription to Westlaw
- Collaboration and networking opportunities with peers and experienced lawyers

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GU LAW SOLO PRACTICE INCUBATOR – INCUBATOR ATTORNEY APPLICATION

DEADLINE: September 27, 2019

PART A. General Information

Name: _____

Home Address: _____

City, State, Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Date of Graduation from Gonzaga School of Law: _____

WSBA Date of Admission: _____ WSBA Bar No.: _____

Years of practice: _____

PART B. Please answer the following questions:

1. Have you ever been sanctioned, disciplined, or reprimanded by a bar association? yes ____ no ____
2. Has a claim ever been made against you for malpractice? yes ____ no ____

PART C. Please initial each statement indicating your agreement:

_____ I understand that eligibility to enter or continue in the Solo Practice Incubator program requires that I continue to be a member of the Washington State Bar in good standing.

_____ I agree to carry malpractice insurance at all times while I am part of the Solo Practice Incubator program.

PART D. The following documents must accompany this application:

1. A statement of no more than 3 pages that describes why you want to be a solo or small-firm practitioner and that addresses the following:
 - Your experience in running or helping to run a business, including any skills or knowledge you gained from that experience and its applicability to your future law practice;
 - Instances when you demonstrated entrepreneurial initiative or other related skills;
 - Your experience or interest working with elders or in Elder Law or Estate Planning Law; and
 - Your commitment to pro bono and/or low bono representation.

2. A current Resume

3. A Business Plan that includes:
 - Areas of your proposed practice (e.g., estate planning; consumer law; family law), keeping in mind that 50% of your practice should serve clients over 60 years of age who live in Spokane County;
 - A summary of how you intend to prepare for those areas of practice;
 - A draft financial structure, including fee structure; and
 - Any marketing initiatives or plans, including how you plan to connect with clients.

PART E. References:

- | | |
|-------------------------|-------------------------|
| 1. Name: _____ | 2. Name: _____ |
| Title/Affiliation _____ | Title/Affiliation _____ |
| Email: _____ | Email: _____ |
| Phone: _____ | Phone: _____ |

All statements and materials provided are true to the best of my knowledge.

Signature

Date

Please submit your application and materials electronically to Danielle Palm at University Legal Assistance at palm@gonzaga.edu by 5:00p.m., September 27, 2019