

# Attorney Affiliate Access Card Application Form

## CHASTEK LIBRARY



### OVERVIEW

Please complete all fields on this form to initiate attorney affiliate access to *Gonzaga University School of Law's Chastek Library*. This will provide the requester weekday and weekend access along with checkout privileges for circulating materials.

**Note:** [You must be a bar card holder to obtain an AAC](#) – no paralegals are currently allowed to apply.

### APPLICATION

FULL NAME (AS SHOWN ON STATE ID/DL – NO NICKNAMES)	PHONE NUMBER
BAR CARD NUMBER (8 Digits)	EMAIL ADDRESS
MAILING ADDRESS (P.O. Box / Street, City, State, ZIP)	

### PROCESSING

With this information, the *Head of Public Services* at Chastek Library will create a library account and issue an access (iClass) card to the requester. The card will provide entrance to the School of Law Building and Chastek Library.

**Attorneys:** If you received this application electronically, please email to: [circdesk@gonzaga.edu](mailto:circdesk@gonzaga.edu)

**STUDENT EMPLOYEES:** Please deliver the completed form to *User Services Associate* or *Head of Public Services Librarian*

#### CHASTEK STAFF USE ONLY

Affiliate ID # \_\_\_\_\_

Alma Account Created (date): \_\_\_\_\_

Persona Account Created (date): \_\_\_\_\_

Door access added + tested (date): \_\_\_\_\_

Information added to Affiliate Spreadsheet (date): \_\_\_\_\_

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