12. LEARN ABOUT THE CAMPUS SECURITY AND PUBLIC SAFETY DEPARTMENT.
Gonzaga encourages students to join in the effort to provide a safe and caring environment in which living, learning, and working can take place most productively. For more information visit gonzaga.edu/security, call (509) 313-2222 or visit Huetter Mansion.

13. REQUEST A MAILBOX.
Undergraduate students living on campus must have an MSC (Mail Services Center) number to receive packages and mail. Mail cannot be delivered to residence halls or apartments. MSC numbers are not automatically assigned. To request one, please visit gonzaga.edu/mail and select Mailbox Request. You will receive an email with your box number, proper format for addressing packages, and important information to ensure delivery of your mail. You may start sending items as soon as you have your number. You will have the same MSC number until you graduate from Gonzaga, so there is no need to reapply each year.
If you wish to have your mail forwarded (USPS only) during summer breaks, please visit gonzaga.edu/mail and select Forward Mail. Forwarding is not available for winter or spring breaks.

14. IF YOU HAVE DOCUMENTED SPECIAL CIRCUMSTANCES OR QUESTIONS ABOUT SUPPORT SERVICES, PLEASE CONTACT OR VISIT THE FOLLOWING:

Questions about student support services, wellness resources, case management, and recovery support:
CENTER FOR CURA PERSONALIS
Main (800) 986-9585, x2227
Direct (509) 313-2227
gonzaga.edu/ccp

Academic accommodations, auxiliary aids, assistive technology, advocacy, and other types of assistance for students with disabilities:
DISABILITY ACCESS
Main (800) 986-9585, x4134
Relay Services (800) 833-6384
gonzaga.edu/disabilityaccess

Questions about immigration or other international student inquiries:
INTERNATIONAL STUDENT & SCHOLAR SERVICES (ISSS)
Phone: (509) 313-3549
E-mail: isss@gonzaga.edu

WELCOME TO GONZAGA!
We want to be sure you’re prepared and have the information you need before you arrive. Please use this checklist to help you access resources and complete important steps on your way to attending in the fall.
YOU ARE NOW A
2. SUBMIT YOUR REGISTRATION SURVEY OR PLAN your first semester coursework and will communicate complete a survey and provide information including your of Academic Advising and Assistance (AAA) regarding Watch your Zagmail account for an email from the Office
FIRST-YEAR STUDENTS at (509) 313-5550 or email assistance with this process, please call the IT Support Center from the University from now on
Zagmail. Once you have set up a password for your account, Gonzaga’s student email is hosted by Microsoft and is called authentication. Your new password must be a minimum of 15 characters.
regularly. Please wait to purchase textbooks until you have been notified that your schedule has been finalized.

TRANSFER STUDENTS The Office of Admission will send an email to your Zagmail and personal email accounts regarding contact with your registration advisor. Please respond within one week of receiving this email by following the directions included in this message. You will not be enrolled for courses until you respond.

ALL STUDENTS Please wait to purchase textbooks until you have been notified that your schedule has been finalized.

FIRST-YEAR STUDENTS MUST SUBMIT THE RESIDENTIAL LIVING AGREEMENT & ADVANCE ROOM DEPOSIT BY MAY 1. TRANSFER STUDENTS MUST SUBMIT THE RESIDENTIAL LIVING AGREEMENT & ADVANCE ROOM DEPOSIT BY JULY 1 OR TEN (10) DAYS AFTER ADMISSION. Gonzaga University requires all full-time first- and second-year students, who are unmarried and under the age of 21, to reside on campus. If applicable, please submit the Residential Living Agreement and $200 Advance Room Deposit. To Submit a Residential Living Agreement and $200 Advance Room Deposit online, go to Gonzaga.edu/ housingapp. You may choose to pay the $200 Advance Room Deposit by check. To do so, make the check payable to Gonzaga University and mail it to the Office of Admission (see address on back). Be sure to include your Gonzaga ID on the check. The housing deposit is refundable if written cancellation and request for refund is received by the Senior Director of Admission prior to enrollment. The Advance Room Deposit converts to a damage deposit upon enrollment and will be returned when the student leaves the residence hall system if no damages are incurred. If you plan to live with immediate family in the Spokane area, you must meet the requirements outlined in the Gonzaga University Residence Requirement document and submit the associated Exemption Request Form to Housing by May 1 for First-year students and July 1 for Transfers. The form can be found online in the ZagLiving portal.

COMPLETE NEW STUDENT HEALTH FORMS BY JULY 15, 2023. All incoming students must submit a final, official transcript from the issuing institution with a graduation date posted. Your final transcript must be received before you arrive on campus in order to ensure your fall enrollment at Gonzaga. Holds will be placed on student records for non-receipt of a final transcript. The hold will prevent further access to registration. Additionally, if you have completed any college credit, A and AS level exams, German Abitur or AP/IB exams during your high school career, please have all official college transcripts (with earned degrees posted if applicable) and score reports forwarded as soon as possible.

FALL 2023
INTERNATIONAL STUDENTS

SET UP YOUR PAYMENT ACCOUNT WITH STuDENT ACCOUNTS. Full semester billing statements will be available to view on Transact Payments in July. You will receive notification at your Zagmail address. You can set up another person (such as a parent) as an authorized payer on Transact Payments which will give them access to view and pay your bills including your Mandatory Medical Insurance for International Students. Payment options are also available in your country’s currency. Visit gonzaga.edu/setuppayaccount for more information.

LEARN ABOUT DINING SERVICES OPTIONS. All students who reside in the residence halls are required to eat on campus under a meal plan. Zag Dining by Sodexo partners with Gonzaga University to provide a full-service food program. You can learn more at gonzaga.edu/zagdining.

PRACTICE SAFE FOODING. You can learn more at zagmail.gonzaga.edu.

The mandatory New International Student Orientation is August 22-24, 2023. International students will then join all other students at the welcome weekend (New Student and Family Programs) from August 25-28. Please be sure to communicate with the International Student & Scholar Services (ISSS) about your arrival plans by filling out the Arrival Form in your ISSS student portal. ISSS will also email your Zagmail for your pre-arrival visa workshops, info sessions or updates on orientation schedule. Be sure to check your Zagmail frequently. If you have any questions about orientation, please email iss@gonzaga.edu.

SUBMIT FINAL TRANSCRIPTS AND COLLEGE CREDIT EXAMS BEFORE YOUR ARRIVAL ON CAMPUS. All incoming students must submit a final, official transcript from the institution previously attended. An official transcript is one that is submitted directly to Gonzaga from the issuing institution with a graduation date posted. Your final transcript must be received before you arrive on campus in order to ensure your fall enrollment at Gonzaga. Holds will be placed on student records for non-receipt of a final transcript. The hold will prevent further access to registration.

Please wait to purchase textbooks until you have been notified that your schedule has been finalized.