



REMOTE INTERVIEW & TEST PROCTORING LOCATIONS

Below is a list of locations on and around Gonzaga's campus that may provide locations for students to conduct virtual interviews or take standardized exams in a remotely proctored environment. Remote proctoring allows a test to be taken in a convenient location, as opposed to a test center, and monitors the test taker either live (through audio-video and screen-share) or through recorded or artificial intelligence (AI) proctoring methods. This is provided for informational purposes only. Students are ultimately responsible for clarifying the requirements for their interview or exam, confirming that a location fits those parameters, and making the room reservation. Contact the organization with specific questions.

GONZAGA UNIVERSITY'S RESOURCES

CAREER & PROFESSIONAL DEVELOPMENT

 Crosby Main Floor  (509) 313-4234  careers@gonzaga.edu

Availability: Monday - Friday, 8am-5pm; excludes university holidays

Booking Instructions: Contact CPD to request a room reservation using the contact information above; include the date and time for your request, including any necessary setup time.

Notes: Gonzaga WiFi is available. You are responsible for providing your own technology and troubleshooting.

Cost: Free

FOLEY LIBRARY

 Foley Library  (509) 313-5803  circulationdesk@gonzaga.edu  hutton@gonzaga.edu




Availability: All hours that the library is open (see website for hours). Students are limited to 3 hours per day, 6 hours per week. Exceptions are considered on a case by case basis – please email hutton@gonzaga.edu. Building partner rooms (Writing Center & Academic Testing Center) are available only outside of building partner hours.

Booking Instructions: Bookable study rooms can be reserved through the online registration system at <https://libcal.gonzaga.edu/reserve/spaces/studyrooms>. Rooms can also be booked in person or over the phone.

Notes: All bookable study rooms have windows, and some do not have solid walls. Please contact the library for advice on which rooms work best for exams. We also have butcher paper available to cover windows if needed. All exceptions to our 3-hour rule must be emailed to hutton@gonzaga.edu for approval prior to making a booking.

Cost: Free

HEMMINGSON CENTER

 2nd & 3rd Floor  (509) 313-6942  welcomedesk@gonzaga.edu

Availability: Monday - Friday 7am-12am; Saturday - Sunday 8am-12am

Booking Instructions: Contact the Hemmingson Front Desk to request a room reservation; include the date and time for your request, including any necessary setup time.

Notes: Gonzaga WiFi is available. You are responsible for providing your own technology and troubleshooting.

Cost: Free

SCHOOL OF LAW

 Chastek Law Library  sellars@gonzaga.edu  charles@gonzaga.edu

Availability: <https://libguides.law.gonzaga.edu/hours>


Booking Instructions: Contact both emails included above with the date and time of your test to request availability.

Notes: Available for Law School Admission Test (LSAT) remote proctoring only.

Cost: Free

LOCAL RESOURCES

SPOKANE PUBLIC CITY LIBRARIES

 All City Libraries in Spokane  (509) 444-5300  <http://bookings.spokanelibrary.org/reserve>

Availability: Monday-Thursday 9 am-7 pm; Friday-Saturday 10 am-5 pm; Sunday 12 pm-4 pm

Booking Instructions: Available for all library card holders. Book online through the Spokane Public Library website.

Notes: Can be booked with 60 days in advance. Rooms include TV's and Wi-Fi access.

Cost: Free

SPOKANE COUNTY LIBRARIES

 All County Libraries in Spokane  (509) 893-8200  <https://scl.d.evanced.info/spaces#>

Availability: Monday-Friday 9 am-8 pm; Friday-Saturday 9 am-6 pm; Sunday 1 pm-5 pm

Booking Instructions: Available to everyone; library card is not required. Book online through the Spokane County Library website.

Notes: Test proctoring is offered as well.

Cost: Free