

## Opportunity Northeast Summer Fellow – Summer Melt

### Position Description

#### **Position Overview:**

The Center for Community Engagement Summer Fellows spend the summer working in Northeast Spokane neighborhoods in partnership with community organizations. Fellows support one of two focus areas (food security and educational opportunities for youth), forming a cohort of Fellows that will gather regularly for support and professional development opportunities provided by CCE staff. Fellows will develop an understanding of the community needs and assets of Northeast Spokane.

The position's primary function is to provide outreach and support to recently graduating seniors with post-secondary plans (Technical School, 2-Year, or 4-Year college). The fellow(s) will work with John R. Rogers High School administrators and counselors to follow-up with recent graduates and learn what support they might need as they make plans for their transition to post-secondary programs.

#### **Schedule and Compensation:**

- 10-week commitment – Monday, June 6 –Friday, August 12
- Approximately 25 hours per week (exact hours TBD)
- \$14.49/hour

#### **Responsibilities (include, but are not limited to):**

- Assist with John R. Rogers High School administrators/counselors with outreach to recent graduates with post-secondary plans
- Identify graduates' post-secondary transition needs and work with John R. Rogers staff to provide support (as applicable)
- Plan and facilitate program in partnership with CCE and school staff
- Support planning and implementation of Catalyst College Immersion program at Gonzaga University
- Assist staff at John R. Rogers with other projects as needed
- Participate in regular meetings with John R. Rogers and CCE staff
- Participate in training and professional development opportunities
- Respond and communicate questions/items of concern to staff; complete reports as needed
- Model ethical behavior, including appropriate and professional boundaries and relationships with youth, families, and staff
- Other tasks as assigned by supervisor

**Qualifications: \***

- Be enrolled and in good standing with Gonzaga University
- Complete required paperwork as applicable (e.g. liability release, background check, health forms)
- Experience, knowledge, and skills:
  - Experience working with youth
  - Strong organizational skills, self-initiative, and ability to work independently
  - Cultural fluency, including awareness to issues of race, class, and the ethical dilemmas that may arise from the development of strong reciprocal campus and community partnerships
  - Knowledge of and ability to animate Gonzaga's mission, vision, and values
  - Understanding of and commitment to socially responsible community engagement as outlined in the Center for Community Engagement's Principles and Practices

\*Due to the ongoing challenges of the pandemic, layered upon different institutional practices and expectations, the nature of these positions requires a very flexible and adaptable approach and outlook. Responsibilities will likely change day to day and there will be uncertainty. The position requires a positive outlook, creative problem-solving, and strong communication skills.