



GSBA All Executive Staff Meeting
September 24, 2019 Roll Call & Check-In

- a. President – Michael
 - b. Vice President - Maurie
 - c. Speaker of the Senate – Phoebe
 - d. Treasurer - Brady
 - e. Chief of Staff – Caitlin
 - f. Director of Campus Events - Taylor
 - g. Director of Diversity and Inclusion - Fese
 - h. Director of Clubs and Orgs – Katelyn
 - i. Director of Communications – Marlin
 - j. Media Manager – Caroline
 - k. Advertising Manager – Kimberly
 - l. Videographer – Ryan
 - m. Campus Inclusivity Coordinator – Charlotte
 - n. Advocacy Coordinator – Sophia
 - o. Coffeehouse Coordinator – Conor
 - p. Weekend Events Coordinator – Ava
 - q. Weekend Events Coordinator – Kurt
 - r. Club Funding Coordinator – Fiona
 - s. Sustainability Chair – Lauren
 - t. Health and Safety Coordinator – Giulianna
 - u. Involvement Coordinator – Madison
 - v. Elections Commissioner – Emma
 - w. Elections Commissioner – Natalie
 - x. Attorney General – Matthew
 - y. Sophomore Class Representative – Delaney
 - z. Junior Class Representative – Wealthy
 - aa. Senior Class Representative – Jordan
 - bb. Advisor - Alice
- II. GSBA Shout Outs
- a. Kurt – CCE training and Matilda event!
 - b. Elections Commissioners – tabling, planning, voting
 - c. Brady – handling late PR’s, picking up donuts today

- d. Ava – Joining Weekend Events
- e. Kimberly – Joining as Ad manager/ absolutely killing it on the D&I Logo
- f. Fese- for the DANK mac n cheese and BBQ chicken at the potluck!
- g. Natalie- for letting us use her house for the potluck!
- h. Conor- for the soup recipe!
- i. Sophia- for the dope tabling event this week!
- j. Ryan – Great video idea.

III. President's Update

- Board of Trustees presentation Thursday 9/26
- Board of Regents Speech Friday 9/27
 - 1. Cabinet Introductions at Trustees and Regents general meeting 9/27
- Presidents Council
 - 1. Deadline extended to September 30th
 - 2. Please continue to encourage others to apply!
 - a. Names to email
 - i. Harry (Harrison) Smith
 - ii. Gabi Kito
 - iii. Nicola Cooper
 - iv. Jackie Baca
 - v.
- Meeting with UA to release crowdfunding campaign for UPDG
 - 1. Application to apply for UPDG Oct 1- Nov 1
 - 2. 1 cycle: November-January
- Student Activist Meeting week of October 6
 - 1. Group of students have a list of demands brought up to higher administration
 - 2. Role in facilitating and mediating
- Monthly newsletter
 - 1. University wide announcements and updates
 - 2. October 2019 forthcoming
- IDOT Friday November 15th at 12pm.
- Bonding Events!!
 - 1. Bi-weekly food outing w/ Alice
 - 2. Intramurals

IV. Cabinet Updates

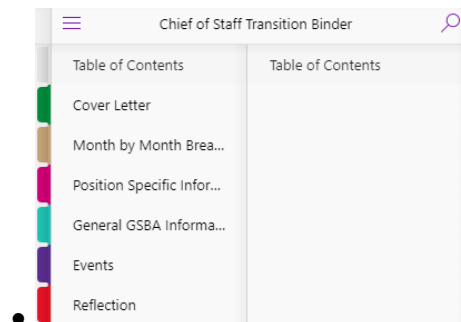
- a. Vice President
 - Met with Matt Lamsma on Wednesday:
 - 1. 2018-2019 Bias report will be out Friday
 - 2. Board of Trustees on campus Friday.

3. First year mentorship program being launched in Nov – around 60 first year students have expressed interest in mentorship opportunities.
 4. Expanded the faculty in residence program and now have four full-time faculty living in residence halls + one Fulbright Scholar.
- GSBA Academic Senate Committee
 1. Working with IT to get Academic Senator Zagmail Accounts.
 2. Will be emailing dean's hopefully next week from new Zagmail accounts.
 3. Areas of focus first three meetings: pre-health professional opportunities in Spokane, looking into a standardized advising process based on Nursing and Engineering Schools, thinking about how to be more visible to constituencies.
 - First Academic Council Meeting on Monday, September 30th.
- b. Speaker of the Senate
- We have had three senate meetings so far. Passed two bills on the floor of our general Senate: ratified new hires and a finance bill for GU Drone Club. Business will start taking off once we have the rest of our senators next week. All committees have been coordinated/scheduled thus far, but subject to change in the upcoming week based on new senators' availabilities.
 - Missing 1 freshman senator and 1 TVRAS senator, but otherwise we have a full senate!
 1. Asked for resignation of initial TVRAS senator, Isabel Jones, due to athletic conflicts.
 - Mandatory Fall Senate training is this Saturday, September 28th from 9am-3:15pm.
 - QSU Vice President, Kevin Snow, came into my office hours to bring up concerns about not having enough student voice in the Logan Block Party planning process.
 1. Path of Life, an organization which has expressed problematic views towards gender identity and the LGBTQ+ community was present at the Logan Block Party. Kevin has reached out to CCE Associate Director Bailey Wootton about this issue and has been told that his concerns will be discussed with the committee so moving forward the event and participants will align with GU's institutional values of respect and inclusion.
 2. More student input at meetings would be valuable.
- c. Treasurer
- We should have a final budget from the University soon...
 - I will email each of you your total budget as well as how much has been spent thus far

- Please provide as much detail as possible when filling out a PR (example- how many pizzas you are ordering, what size, for how many people...)
- If you are waiting on some information before submitting a PR (ie. an invoice), please still email me so it is on my radar
- Printing charges have been rather high- please only print items related to GSBA work
- You must stay within the range of your hours, ideally hitting you minimum and using the remaining for unique circumstances.
 1. I will be sending an update of how many hours you have been recording in relation to the range allotted to you sometime in late October

d. Chief of Staff

- End of Month Reports due Friday by 11:45pm:
<https://gonzaga.campuslabs.com/engage/s7ubmitter/form/start/346748>
- Words of Affirmation Box
- Order new business cards, nametags and quarter zips after elections.
- Email me and Cc LaRena if missing office hours
- Please keep office clean
- Transition Binders: One Note



e. Director of Campus Events

1. Figuring out estimated quote for music/tech needs for Spring Concert
2. Trying to get an artist for Spring Concert (let's cross our fingers)
3. Been researching back up plans for Spring Concert!
4. Getting Ava onboarded and she had her first week!
5. Had our first staff meeting today! Great to have full team and debrief past events and discuss upcoming events!
6. Meeting with Sustainability AmeriCorps member to talk about using the STA for events
7. Open Mic & We Will Rock You Musical
8. Looking for volunteers from GSBA to go to GreenBluff with US!!!

f. Director of Diversity & Inclusion

- D&I met with Deb Ellis(UMEC) on Monday to plan for October event

- Presented at AKPsi on Sunday-> Presenting to Pro Reps tomorrow
- Gonna make an inclusive training/workplace/ crash course thing
- First Meeting for Diversity Monologues Committee is Thurs.
- WE'RE BRANDED BABY- S/o to Kimberly for coming through with the logo

g. Director of Clubs and Orgs

- New Club recognition cycle information sessions went well!
 1. 23 people came and so far 1 application is turned in
 2. The application is due the 27th
- Club presidents Council this Thursday
 1. The whole Clubs and Orgs team is going to be there to present and introduce ourselves to the presidents
- Be Heard
 1. Getting forms started to be able to get questions from GSBA to get things started for Be heard

h. Director of Communication

- First Student Media Board meeting coming up October 7th.
- Meeting with Michael to discuss a Monthly Presidential Newsletter authored by him.
- Please plug @gogsba during voting week
- Printing
 1. Always print in office

i. Media Manager

- In the process of getting the computers in CSI office fixed
- Committee social media takeovers (insta for sure)
 1. Elections on Friday

j. Advertising Manager

- Calendar for months w activities and events (waiting for finalization)
- Email directly if time crunched – specifics on everything ☺



k. Videographer

- Headshots are up/finished elections headshots

- Taking headshots of Senate with Kimberly and Ava on Saturday at 9am in front of college hall (wearing GSBA windbreakers)
- Attending events that requested photo coverage
- Emailing QSU President, Spencer Clark, to potentially partner in making a coming out video for National Coming Out Day in Oct. and to promote and support our LGBTQ+ community
 1. Compose one mutual story that connects with each LGBTQ+ students coming out story (students that want to be involved)
 2. Different people saying the same story, sharing similar emotions (different faces and voices, same story)
 3. Also describing what coming out means to them or what it has done for them/how it has made them feel
- l. Campus Inclusivity Coordinator
 - First-Gen Panel event Monday 9/30 6-7:30
 - Cultural Appropriation event in the works for October
- m. Advocacy Coordinator
 - Advocacy and Accessibility interactive tabling event 9/24, 26, and 27
Please share and stop by! Hemmingson Alcove 12-1
- n. Coffeehouse Coordinator
 - Open Mic night is tomorrow, Wed 9/25 at 8:00pm in Hemm Den (FEATURING AVA)
 - We're always looking for people to recommend us local and regional bands to book (for next semester)
 - We have increased the number of open mics this semester, so encourage your friends to sign up on zagtivities.
- o. Weekend Events Coordinator Updates – Ava
- p. Weekend Events Coordinator Updates – Kurt
 - Matilda was a success!
 - Working on coordinating Greenbluff (OCT 12th) 7 volunteers needed, and AMC (Frozen 2 – NOV 23)
 - Disney On Ice (OCT 19th) and Hippo Campus (NOV 16th) tickets are set
 - Looking into events for January (2nd Semester)
- q. Club Funding Coordinator
 - Passed 4 Bills through committee
 - Finance committee is up and running
 - Making a template for a club and funding “how-to”
- r. Club Involvement Coordinator
 - Clubs newsletter is sent out on the 10th and 25th on each month!
 - I am currently working to coordinate Drug and Alcohol trainings with OHP.
- s. Sustainability Chair
 - News on Global Climate Strike: September 20th

- Real Food Challenge Completion (w/Sodexo & Sustainable Eats Club)
- Green Fund 9/29 1st Funding Application closes, 10/27 2nd Funding App closes, 2/2 3rd Funding App closes, and 3/29 4th Funding App closes
 1. Please help advertise to interested students
- Green Drinks: Networking Event October 10th @First Ave Coffee 5:30-7pm
- Sustainability Fair on October 12th in Hemmingson 11:00am-2pm
- t. Health and Safety Coordinator
 - Filmosophy: 10/17 Coco, 11/14 Pocahontas
 - Wellness Fair: 10/28 10am-1pm
 - Committee: reaching out to OHP, Campus Security to collaborate
 - First Logan Neighborhood Council meeting tomorrow
 - Jenna Parisi – working group on alcohol culture
 - John Sklut – Title IX Steering Committee
- u. Elections Commissioner – Emma
 - Please review all exec staff email about guidelines for your conduct and tabling
 - Sign up for tabling if you haven't-check out potential new placements
- v. Elections Commissioner – Natalie
 - Zags Vote event is Friday 9/27! Please share on social media
 - Please review the FAQ form we sent out for tabling
- w. Attorney General
 - Meeting regularly with Alice and Phoebe
 - Senate Training this Saturday
 - Meeting regularly with Brady and Maurie
 1. Met today and discussed potential changes to bylaws and things to come
 - Met with John Sklut, President's Chief of Staff, regarding the Policy Coordinating and Advising Committee (PCAC)
 1. Policies being considered:
 - a. Edits to Tuition Labor Policy, which allow children of GU faculty to attend the university for free
 - i. Impacts employees directly, I will not be involved in this discussion
 - b. Children in the Classroom and Children in the Workplace: When is it appropriate to allow faculty and students to have their kids present during class or office hours?
 - i. Has potential direct student impact, I will be in on discussions for this policy
 2. Asked that I consider potential members for a working committee to review an old policy on the subject and alter it for approval by the PCAC

- a. Will discuss with Governance whether any members are interested in sitting on this and may open it up to the whole of GSBA if not
- Met with Governance twice so far, third meeting will be this Wednesday
 - 1. Discussing potential changes to how budget is presented before Senate, making the AG the direct report for the Elections Commissioners, addressing concerns regarding Director of Diversity and Inclusion has regarding their hours, among other unfinished business from last semester
 - 2. There are only two members on the committee now, and they prefer to wait until we have a full committee to move forward on bills
- Administering the Constitution Exam for Executive Staff today and for Senate at the first Senate meeting post-election
- x. Sophomore Class Representative
 - First event is currently going on, it's a School and Art Supplies Donation Drive until Oct. 4th, I will be tabling for the next two weeks
 - Second event I'm pairing with Health and Counseling Center for a Sophomore Slump and Wellness Event
 - Third event is going to be in early December as a holiday stress-free event during finals
 - Met with my class senators two weeks ago, have another one in two weeks
- y. Junior Class Representative
 - First event is a Social Justice Post Board where students can give their comments or solutions about social matters. I team up with SJPE for this event and this event will occur on October 2nd from 10am-2pm!
 - Second event is on October 8th and I am teaming up with CPD (Career and Professional Development). We are hosting Speed Mock Interviews on the third floor on the Hemmingson from 5:30-7:30PM. This event will include companies such as Boeing, Avista, Stay Alfred, and more employers. In addition, this event is business casual for attire.
 - Third event is planned to be in late November or December. I am considering a couple of options for my event which would involve something exciting and fun!
 - Class emails are going well! Have gotten some excellent feedback from Students about the riddles and the new format for the emails.
- z. Senior Class Representative
 - Events coming up: what does service mean to you? Tabling event
 - Second harvest event October 12 after service tabling event
 - New email template is beautiful and lots of good feedback
 - Have emailed senior leaders and waiting on response
- aa. Advisor Updates

- Pay day is tomorrow and timesheets are due Monday
- Submitting event requests 1 week in advance
- Using the “Form” option on Zagtivities for surveying
- Don’t plan events over Zag Fam Weekend, Oct 4-5th
- PSA: preparing for week of October 14th

V. Discussion

- GSBA training feedback: <https://www.surveymonkey.com/r/3C8P25J>

VI. Constitution and By Laws Quiz

VII. Hot Goss/Rumor Mill

- Natalie on President's Council? 😊
- Greenbluff: Charlotte and Brady left 3 students
- Fese and Marlin @ Indaba everyday, Fese in love
- Sophia is Lindsey Lohan
- Intramural GSBA jerseys!

VIII. Adjournment

- 9:11pm