



Advising Guide

Advising Season is Here!

The University Core, re-envisioned in 2016, animates our Catholic, Jesuit and humanistic heritage and mission.

As a four-year, cohesive program completed by all Gonzaga undergraduates, the Core grounds, extends, and enriches each student's major area of study.

This guide contains information for Advisors about the Core.

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Quick advising tips:

- ➔ Degree Evaluation: Encourage your advisees to run a degree evaluation before and after registration each semester so they are aware of their remaining requirements and how the courses in which they enroll will count toward these requirements.
- ➔ Advanced Search: To direct students to courses that fulfill core course and core designation requirements by semester, do an advanced search by attribute type. In Zagweb, Use the "Browse Classes" tab under "Student Registration and Course Planning." After selecting the relevant term, choose "Advanced Search." To search across all departments, leave blank the subject area field. Click on the "Attribute" field and select the relevant core attribute(s), then hit "Search."

Contact the Core: core@gonzaga.edu

THE UNIVERSITY CORE CURRICULUM ADVISING GUIDE

Developmental Progression and Prerequisites (see Table)

The University Core follows an intentional developmental progression, supported by yearly themes and questions. This developmental progression is reinforced by pre- or co-requisites (co-requisites allow courses to be taken in the same semester). Please remind your advisees of the yearly progression of the core and strongly encourage them to complete core courses during the year in which they are designated.

Table: Core Course Requirements by Year and Pre/Co-Requisite Structure

Yearly Theme & Question	Course	Pre- or Co-Requisite
Year 1: Understanding and creating: How do we pursue knowledge and cultivate understanding?	DEPT 193 First-Year Seminar	
	ENGL 101 Writing [WE]	
	PHIL 101 Reasoning	
	COMM 100 Communication & Speech	
	MATH (above Math 100)	
	DEPT 104 Scientific Inquiry (Year 1 or 2)	
Year 2: Being and becoming: Who are we and what does it mean to be human?	PHIL 201 Philosophy of Human Nature	<i>Pre-requisite:</i> PHIL 101 Reasoning <i>Pre- or Co-requisite:</i> DEPT 193 First-Year Seminar
	RELI Christianity & Catholic Traditions	
Year 3: Caring and doing: What principles characterize a well lived life?	PHIL 301 or RELI Ethics	<i>Pre-requisite:</i> PHIL 201 Philosophy of Human Nature
	RELI World or Comparative Religion [GS]	
Year 4: Imagining the possible: What is our role in the world?	DEPT 432 Core Integration Seminar	<i>Pre-requisites:</i> PHIL 301 or RELI Ethics; Christianity and Catholic Traditions. AND: <i>Pre or co-req:</i> World-Comparative Religion

Note: Broadening courses (one course in each area: History, Literature, Social & Behavioral Science, and Fine Arts & Design) and courses fulfilling designation requirements (two additional Writing-Enriched beyond ENGL 101, one additional Global Studies beyond World/Comparative Religion, and one Social Justice) can be taken at any time during the four years. Courses with designations always double-count (e.g., fulfill core/major requirement and designation).

Please note: Because of its resource-intensive nature, **the FYS should not be taken a second time for elective or core designation credit.** If students are interested in taking a second FYS, they should consider the Peer Mentor program (contact the Core via core@gonzaga.edu for more information).

Approved Core Courses and Attribute Search

All courses meeting core course or designation requirements must be approved by the relevant core curriculum committee(s) to ensure alignment with course learning outcomes. **Please encourage students to check that the courses they are planning to take for Core requirements fulfil those requirements.** Courses are also searchable by attribute type (e.g., “Core: Christian/Catholic”) on Zagweb. To search by attribute:

- ➔ Use the “Browse Classes” tab under “Student Registration and Course Planning.” After selecting the relevant term, choose “Advanced Search.” To search across all departments, leave blank the subject area field. Click on the “Attribute” field and select the relevant core attribute(s), then hit “Search.”

In general, all sections of courses under any particular course number that meet a core **course** requirement will fulfill that requirement; **however, courses meeting core *designation* requirements are instructor-specific.**

For example, only *approved* Political Science courses (not every Political Science course) will fulfill the Social & Behavioral Sciences core requirement. In this example, ALL sections of POLS 101 fulfill a Social & Behavioral core course requirement. Additionally, Dr. James’ section of POLS 101 is approved with a Writing Enriched **designation** requirement and so carries that designation as a core attribute where other sections of POLS 101 may not have the elements necessary and will not carry the additional attribute of a core designation.

Approval of transfer or study abroad courses to fulfill core course or designation requirements

Students seeking approval to transfer courses from other institutions or approval for study abroad courses to fulfill core course or designation requirements should follow this process:

- For all courses, except the core designations (i.e., Global Studies, Social Justice, Writing-Enriched), students should contact the relevant department chair with a request via email, and cc the core office (core@gonzaga.edu); students must attach the syllabus to the request. Course titles and descriptions are not sufficient for approval.
- For the core designation requirements (i.e., Global Studies, Social Justice, Writing-Enriched), students should contact the core office (core@gonzaga.edu) with a request via email; students must attach the syllabus to the request. Course titles and descriptions are not sufficient for approval.
- The First-Year Seminar and the Core Integration Seminar will not be accepted in transfer for currently enrolled students. Transfer students who have completed a First-Year Seminar at another accredited institution can contact the core office (core@gonzaga.edu) for possible approval.
- Because it asks student to integrate the Gonzaga core, the Core Integration Seminar must be completed at Gonzaga or Gonzaga-in-Florence.

Important Note: The Transfer Guide on the Admissions' website lists courses that have been pre-approved for transfer credit in accordance with existing articulation agreements. *These pre-approved courses apply only to incoming transfer students and not to currently enrolled Gonzaga students.* Currently enrolled students **must get prior approval** for any courses they wish to complete at other institutions.

Core Designation Requirements: Petition and Substitution Process

The Core Executive Committee approved a process by which students can petition to substitute a non-designated course or other experience for a designation requirement. The Core Director will also consider substitutions for students who have made a good-faith effort to fulfill core designation requirements. ***Students must apply for substitutions and waivers in the semester prior to the semester in which they intend to graduate.*** Students should email the core office (core@gonzaga.edu) for more information.

Policy Changes Relevant to the Core

The following policies were changed upon the introduction of the new core (i.e., effective under the 2016-17 Catalogue). Please note, in particular, the provisions for transfer students.

Multiple Usage of Courses for Meeting Degree Requirements.

1. A course may be used to fulfill any number of MAJOR, MINOR, AND CONCENTRATION requirements while also fulfilling a university core requirement. **Using a course to meet more than one core requirement is not allowed with the exception of the designation requirements** (i.e., Writing Enriched (WE), Global Studies (GS), Social Justice (SJ)).
2. When multiple usage of a course occurs in meeting degree requirements, the course credit is counted only once. The grade is used in determining the major and minor grade point averages.
3. The 120 credits required as a minimum for degree completion (and the additional 30 credits required for a second degree) are not reduced by a multiple count toward meeting a major, minor, concentration or core requirement.

Transfer Students: Transfer of Credit

Associate of Arts (AA) and Associate of Science and Technology (AS-T) Degree Holders

Students with an earned Associate of Arts (AA) degree or an Associate of Science and Technology (AS-T) degree from a Washington State community college or North Idaho College are granted junior standing and have fulfilled many of the requirements of the University Core Curriculum. University Core requirements to be completed upon transfer include: First-Year Seminar, Christianity & Catholic Traditions, and Core Integration Seminar. Students will also take a major-appropriate college mathematics course, Reasoning (Philosophy 101), Philosophy of Human Nature (Philosophy 201), and Ethics (Philosophy or Religious Studies), unless they have already fulfilled these requirements. Communication & Speech is recommended, but not required, for students who have not completed a course in speaking skills.

Additional Provisions for Students Entering with Transfer Credit

The following provisions apply to transfer students not earning an AA or AS-T degree through WA State Community Colleges and North Idaho College.

- Students earning out-of-state AA or AS-T degrees that are similar to degrees from WA State as determined by the Admissions Office will benefit from the same provisions as those approved for WA State degree holders.
- Because they are entering with second-semester sophomore status, students with 45 or more credits will benefit from the following:
 - waiver of World/Comparative Religion (and accompanying GS designation)
 - reduced designation requirements: Students will be required to complete any two of the following three designations: Writing Enriched (WE), Global Studies (GS), Social Justice (SJ).
- Because they are entering with junior-level status, students with 60 or more credits will benefit from the following:
 - waiver of World/Comparative Religion (and accompanying GS designation)
 - waiver of all designation requirements
- Any transferable second composition or creative writing course, any course that has a substantial writing component, and any course designated as “Writing Intensive” will fulfill a Writing Enriched (WE) designation.
- All other courses will be evaluated on course-by-course basis.

Post-Baccalaureate Students

- Post-baccalaureate students may benefit from the same policy that Gonzaga affords a transfer student with an approved AA-DTA or AS-T from a Washington State community college.
- Post-baccalaureate students who had earned their first undergraduate degree from Gonzaga will be considered as having completed the core in its entirety, including the designations, regardless of when the student completed their first degree.
- All other requirements within a student’s post-baccalaureate degree would be waived (such as a lower division major, minor, concentration requirement) if completed as a requirement of the first degree earned, or if completed at Gonzaga.

- Any waiver of upper division major requirements would be at the discretion of the department chair for which the student is completing the post-baccalaureate major.
- Post-baccalaureate students will be required to complete a minimum of thirty semester credits in residence to earn a second bachelor degree from Gonzaga along with completion of any outstanding major, minor, or concentration courses required for the degree.

For Additional Core-Related Advising Support

- Academic Advising and Assistance (advise@gonzaga.edu; GU ext. 4072).
- Ann Ciasullo, University Core Director (ciasullo@gonzaga.edu; GU ext. 5955)
- Mary Mealey, Assistant to the Core Director (core@gonzaga.edu; GU ext. 5604).